

**MOST URGENT**



**BHARAT SANCHAR NIGAM LIMITED  
CORPORATE OFFICE**

**(Pers.1 Branch)**

4<sup>th</sup> Floor, Bharat Sanchar Bhawan, Janpath, New Delhi-110001

**No.500-51/2016/ ERP / Pers-1**

**dated 30.06.2016**

**To,**

**All CGMs  
BSNL Circles/Units.**

**Subject: - Career history data updation in ERP-reg.**

**Reference: - Letter No. GM/ERP-GZB/ALTTC/Admin./corr./94 dated 17.06.2016.**

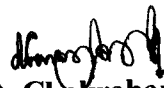
Pl refer to the above mentioned letter, wherein it was requested to update the career history data prior to GO-LIVE period in ERP. The career history data is very important for generation of e-longest stay details. It has also been mentioned in their letter as to how to identify the details of executives whose data is not updated.

The timeline for updation of the same was given as 30.06.2016. The stay particulars of all employees in ERP have not been updated so far, it is viewed seriously by the Management.

Therefore it is requested to expedite the process and issue a certificate to GM (ERP) office latest by 15.07.2016 that pre ERP career history data in respect of all employees falling under their jurisdiction has been updated in ERP.

This may be treated as **most urgent**.

This is issued with the approval of Director (HR) BSNL Board.

  
**(D. Chakrabarti)** 30.6.2016  
GM (Personnel)  
BSNL CO, New Delhi

**Enclosed: - As above (Letter under Reference)**

**Copy to:-**

The GM (ERP) ALTTC GZB, New Delhi for information and N/A Pl.

GM (ERP)

ALTTC Campus, Ghaziabad

☎ : 0120-2704327, Email: gmerpcore@bsnl.co.in



भारत संचार निगम लिमिटेड  
(भारत सरकार का उपक्रम)  
BHARAT SANCHAR NIGAM LIMITED  
(A Group of India Enterprises)

To,  
The CGM  
All Circles, BSNL


Dated 17.06.2016

No.: GM/ERP-GZB/ALTTC/Admin/Corr./94

Sub: Career history data updation in ERP.

Career history data prior to ERP Go-live period was not available in ERP-SAP. Now the data has been imported from HRMS package to ERP. On sample check, it has been observed that the Career history details right from the date of appointment are missing for many employees. The list of such employees and missing period for which career history is not available in ERP can be listed using T-Code: "zhr\_longest\_stay" in ERP. This career history data can be used for longest stay report (T-Code: "zhr\_longest\_stay"), which can be generated by territorial circles. Unless the career history data is updated, the longest stay report can't be generated. Hence all missing career history entries need to be updated in ERP system using T-Code: "zhrtc\_career\_history" which allows us to Add, Modify & Delete entries w.r.t. employees of concerned circle.

Hence may I request you to kindly issue instructions so that the missing career history data are updated latest by 30.06.2016.

  
17/6/16  
(Sanjeev Singhal)

GM (ERP)

Copy to:

1. CGM ITPC, Pune – for kind information.
2. PGM (CIT), BSNL CO, New Delhi – for kind information.
3. GM (PERS), BSNL CO, New Delhi - for kind information.
4. Intranet Portal

