

**BHARAT SANCHAR NIGAM LIMITED
OFFICE**

(A Government of India Enterprise)



CORPORATE

Establishment Cell
Bharat Sanchar Bhawan
H.C. Mathur Lane, New Delhi-01

MOST IMPORTANT

F.No: 1-02/2020-PAT(BSNL)

Dated: 04th May, 2020

To,

All Heads of Telecom Circles &
All Heads of Other Administrative Units,
Bharat Sanchar Nigam Limited

Sub: Instructions w.r.t. Operation & Maintenance and functioning of the Administrative Offices during the lockdown period w.e.f. 04.05.2020 in view of the spread of COVID-19 pandemic in India.

Sir,

I am directed to refer to this office instructions vide letter no. BSNLCO-A/11(11)/2/2020-ESTAB dated 18.04.2020 and the latest guidelines issued by Ministry of Home Affairs (MHA) vide order No. 40-3/2020-DM-I(A) dated 1.05.2020 (available on MHA website - <https://www.mha.gov.in>) regarding extension of the lockdown for further period of two weeks w.e.f. 04.05.2020.

2. In view of these guidelines of MHA, it has been decided that the existing instructions issued vide this office letter dated 18.04.2020 may continue to be followed till further orders.

This is issued with the approval of competent authority.

Yours faithfully,

[Signature]
04/05/2020

[Sanjeev Kumar]

Asstt. General Manager (Estt.I)

Tel. No. 23037477

Copy to:

1. Sr.PPS to CMD, BSNL, New Delhi.
2. Sr.PPS to All Directors, BSNL Board.
3. CVO, BSNL CO, Eastern Court Complex, Janpath, New Delhi.
4. CS & CGM (Legal) / All PGMs / Sr. GMs / GMs in BSNL CO New Delhi.
5. BSNL Intranet / Guard File.