

**Bharat Sanchar Nigam Limited**  
[A Government of India Enterprises]

**Corporate Office**

5<sup>th</sup> floor, Bharat Sanchar Bhawan, Janpath, New Delhi-110001.

**[Establishment – IV Section]**

File No:- 273-18/2013/CGA/Estt -IV

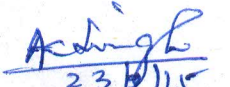
dated:-23.02.2015

To

The All Heads of Circle

Sub: Scrutinization of CGA applications to be put up before circle HPC - Complete in all respect.

As per the new procedure issued vide this office letter No. 273-18/2013/CGA/P-IV Dated 1.10.2014, all CGA applications received till 31.03.2015 and complete in all respect will have to be considered by circle HPC vis a vis number of CGA vacancies available as on 31.03.2015. Hence it has become imperative to make all out efforts (like sending welfare officer to meet the family of the deceased employee, sending letter regarding incomplete papers by registered post to the applicant etc) to ensure that paper formalities in respect of all CGA applications are completed by 31.03.2015 otherwise it may invite court cases.

  
23/2/15

(A.K.Singh)

Assistant General Manager (Estt-IV)

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