



File No.: BSNLCO-CA/25/5/2020-CA-ERP-FICO

Dated: 18.10.2021

To,
The Chief General Manager
STR & STP
BSNL

Sub: Merger of Non-Territorial Circles STR & STP– regarding

Ref: (1) No. 4-2/2014-Restructuring dated 14.01.2020

With reference to above letter regarding merger of Non-Territorial circles, the Schedule of merger of two circles is proposed as given below from 01.12.2021:

Sl. No.	BA to be merged with (Continuing BA)		BA to be merged (Discontinued BA)		GST Area
23	5301	STR CIRCLE OFFICE CHENNAI	6301	STP -CIRCLE OFFICE	TN33
24	5302	STR - BANGALORE	6302	STP BANGALORE	KA29
25	5303	STR - CHENNAI	6304	STP MADURAI	TN33
26	5304	STR - ERNAKULAM	6306	STP – KERALA	KL32
27	5305	STR - HYDERABAD	6303	STP HYDERABAD	TS36
28	5306	STR - VIJAYWADA	6305	STP – VIJAYAWADA	AP37
29	5307	STR - PONDICHERRY	6307	STP – PONDICHERRY	PY34
30	5308	STR - LAKSHADWEEP	6308	STP – LAKSHADWEEP	LD31
31	5309	STR - ANDAMAN & NICOBAR	6309 5009 6006	STP - A&N ETR - A&N ETP - A&N	AN35

In respect of the above merger, following major activities to be ensured by respective circle (Detailed activities regarding merger will be updated on ERP helpdesk) -

1. The Circles to be merged are requested to complete all the month end activities on or before 30.11.2021.
2. The CSC of STP will stop functioning from 01.12.2021 and all the operation bank accounts will continue to be operated till three months from the said date and thereafter the accounts have to be closed.
3. All the workflow items should be completed on or before 30.11.2021 in respect of the circle going to be merged.
4. All the POs raised by STP have to be short closed after completing MIRO by 30.11.2021 and new POs have to be created in merged BAs.

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5. The Intra-circle remittances have to be eliminated and Inter Circle Remittances have to be reclassified/ regrouped.
6. STP circle should ensure that balances in Clearing GL must be nullified as on 30.11.2021; Clearing for vendor/customer/GIs should be mandatorily done otherwise balances will go haywire and will be difficult to reconcile. The STP Circle should ensure necessary compliance with GST laws by transferring balances to concerned territorial Circles, etc. The advances of all external projects should be duly accounted in the merged BAs.
7. The CBB section should not allot any fund to the merged circle, STP after 30.11.2021.
8. All the PGI & its Invoice have to be done by the user of respective unit before start of merger activity.
9. All the sales Invoices which have not been released to accounting have to be cleared on or before 30.11.2021.
10. The concerned module heads will provide the necessary guidelines relating to their Module in due course.

Surajit Mandol
12/10/2021
(Surajit Mandol)

Sr. GM (CA & ERP-FICO)

Copy for Kind information to:

Director (Finance/HR).

Copy for Kind information and necessary action to:

1. CGM(ITPC), Pune.
2. CGM(BW)/PGM(Pers)/PGM(NWO-CM)/PGM(ERP)/ PGM(Infra)/Sr. GM (CIT)/Sr. GM(NWP-CFA)/ GM(MM)/GM (CFA), BSNL CO, Delhi/ITPC Chandigarh.
3. GM Restructuring, Delhi.
4. Sr.GM(CBB)/Sr.GM(Taxation),BSNL Corporate Office